



UNIVERSITY OF
PORTSMOUTH

CHIEF FINANCIAL OFFICER

CANDIDATE APPLICATION PACK



Teaching
Excellence
Framework

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A MESSAGE FROM THE VICE-CHANCELLOR



THE UNIVERSITY OF PORTSMOUTH IS PROUD TO BE BOLD, AND YOUNG, BUT WITH DEEP HISTORICAL ROUTES. WE HAVE EMBRACED CHANGE TO CREATE A NEW BREED OF UNIVERSITY, WHERE COLLABORATION AND PARTNERSHIP UNDERPIN THE WAY IN WHICH WE WORK.

We want to be judged on our achievements and by what we do to help others achieve. I'm delighted and proud that our University has once again been awarded a Gold rating in the Teaching Excellence Framework. This means we're among the very top universities for teaching excellence. We pride ourselves in providing a world-class education, and an outstanding and supportive student experience. It is encouraging to see this core element of our strategy recognised and acknowledged by an independent panel of experts, including academics and students. Our achievements have also been reflected in our REF and student outcomes, but we are not complacent and our ambition is for continued improvement and excellence.

The University of Portsmouth is a place where both staff and students achieve great things. As Vice-Chancellor, I never cease to be impressed by the ambition and commitment of colleagues towards growing our reputation through inspirational education and excellent research and innovation.

We have grown our global profile, strengthened and broadened our research and innovation, enhanced our students' experience, particularly in preparing them for the world of work, and developed our role within the city and the region.

We are now looking for a new Chief Financial Officer who will be accountable for the sustainable financial management of the University.

Thank you for your interest in the role at the University of Portsmouth. As I hope you recognise, the University is an exciting and exhilarating place to work and study that is well placed to respond to the opportunities of the future. If you share our ambitions and values, then I hope that you will apply to join us.

A handwritten signature in black ink, reading "Graham Galbraith". The signature is fluid and cursive, written in a professional style.

Professor Graham Galbraith
Vice-Chancellor

ABOUT THE UNIVERSITY OF PORTSMOUTH

THE UNIVERSITY OF PORTSMOUTH IS PROUD OF ITS HERITAGE THAT DATES BACK TO 1869. WE HAVE DEVELOPED AND EVOLVED THROUGH OUR OVER 150-YEAR HISTORY TO BE A UNIVERSITY MEETING THE NEEDS OF STUDENTS ACROSS A WIDE RANGE OF DISCIPLINES.

The academic structure of the University has grown considerably and now comprises five faculties:

- **Faculty of Business and Law** – teaching and research in all major areas of law, business and management – from accounting, economics, logistics and human resource management to International and European law.
- **Faculty of Creative and Cultural Industries** – teaching and research in subjects such as fashion, design, illustration, creative writing, media studies, architecture, animation, film and computer games technology.
- **Faculty of Humanities and Social Sciences** – teaching and research in humanities and social sciences subjects, such as criminology, sociology, linguistics, history, politics and international relations, and education.
- **Faculty of Science and Health** – teaching and research in environmental, health, and life sciences, focusing on subjects such as earth and environmental science, physical and human geography, psychology, dental and oral health, sport and exercise science.

- **Faculty of Technology** – teaching and research in engineering, cosmology and astrophysics, computing, health informatics, mathematics and physics.

As part of providing an excellent experience for our students we are investing £400m in our Estate Masterplan which will deliver new landmark buildings, new public spaces and the refurbishment of existing facilities. Opened in 2022, and serving both students and the Portsmouth community is the Ravelin Sports Centre, which received a BREEAM award for the sustainable design and offers a range of high-tech facilities including a ski simulator, 175-station gym and a climbing wall.

Other investments in our facilities include:

- £5.8m for Faculty of Technology facilities
- Centre for Creative and Immersive Extended Reality (CCIXR)
- £2m to expand our healthcare simulation facilities
- Developing a bid for a new graduate-entry medical school



5 
UNIVERSITY
QS TOP UNIVERSITIES 2024

94%
**GRADUATES
IN WORK**
AND/OR FURTHER STUDY
HESA GRADUATE OUTCOMES SURVEY 2020/21

TOP 25
**FOR STUDENT
SATISFACTION**
TIMES HIGHER EDUCATION 2023

TOP 10
YOUNG UNIVERSITIES IN UK
THE WORLD
UNIVERSITY
RANKINGS
TIMES HIGHER EDUCATION

TOP 35
UK UNIVERSITY
**The
Guardian**
UNIVERSITY GUIDE

TOP 3
MODERN UNIVERSITY FOR
**RESEARCH
POWER**
RESEARCH EXCELLENCE FRAMEWORK 2021

TOP 20
UNIVERSITY IN ENGLAND FOR
**ACADEMIC
SUPPORT**
NATIONAL STUDENT SURVEY 2023

TOP 20
UNIVERSITY IN ENGLAND FOR
**LEARNING
RESOURCES**
NATIONAL STUDENT SURVEY 2023



5,700
INTERNATIONAL STUDENTS
FROM AROUND 150 COUNTRIES

UNIVERSITY VISION 2030 AND STRATEGY 2025

BY 2030, WE WILL BE THE TOP MODERN UNIVERSITY IN THE UK AND ONE OF THE TOP 100 YOUNG UNIVERSITIES IN THE WORLD. THAT IS OUR BOLD VISION. NATURALLY, WE CAN'T GET THERE IN ONE LEAP. HERE, WE SET OUT OUR STRATEGY FOR THE NEXT TWO YEARS - WHAT WE NEED TO DO BY 2025 TO BE ON COURSE TO MAKE OUR VISION A REALITY.

OUR MISSION

To create, share and apply knowledge to make a difference to individuals and society.

OUR VALUES UNDERPIN EVERYTHING WE DO:

Ambitious

- We pursue bold ideas in an environment where creativity, innovation and success is encouraged and celebrated;
- We nurture and value relationships and partnerships that foster a global outlook;
- We inspire and support staff and students to achieve their potential and meet the challenges of society;
- We never settle for second best.

Responsible

- We act with integrity for the greater good;
- We insist on upholding the highest academic and professional standards;
- We respect and celebrate diversity and equal opportunity through an inclusive culture;
- We aim for sustainability across all our activities.

Open

- We work consultatively and collaboratively to benefit from new perspectives;
- We share ideas and maintain transparency;
- We are trustworthy and do what we say we will do;
- We listen and respond to the needs of our students and staff.

2030 VISION

By 2030, we will be the UK's top modern university and one of the top 100 young universities in the world.

Achieving this vision will only be possible if our staff are fully and proudly engaged in working for the University of Portsmouth. We will inspire the University community to be creative and bold in delivering this vision.

We will innovate through digital technologies and build a reputation for leading-edge educational research and pioneering delivery, using digital technology to unlock the potential in all our students. Innovative digital initiatives and programmes, both in our operations and in the provision of learning and teaching, will transform the impact of our activities.

RESEARCH AND INNOVATION

RESEARCH AND INNOVATION AT PORTSMOUTH ARE FLOURISHING. OUR RESEARCH CENTRES, INSTITUTES, GROUPS, CLUSTERS AND NETWORKS BRING TOGETHER EXPERTISE AND RESOURCES TO TACKLE THE PLANET'S PRESSING ISSUES FROM ACROSS OUR FIVE FACULTIES.

In addition to our world leading research in cosmology and enzyme engineering, we have helped protect pangolins and orangutans from poaching and optimised the design of batteries for future electric vehicles. We have improved wellbeing for wheelchair users and contributed to vital biomedical research. We have helped tackle the illegal ivory trade, improved ocean governance, and worked towards ending violence against women in developing countries. We have a great research story to tell. **Life Solved** is where you can hear more about how we're helping to solve some of the world's biggest problems.

The research, expertise and partnerships that the University engages in deliver societal impact for businesses and individuals on a local and global scale. Locally, we are seen as innovators and drivers of economic growth through the trusted delivery of governmental grant schemes and by providing expertise for businesses. Our research and innovation are developed within a highly collaborative environment that links our researchers with institutions internationally.



OUR GROWING RESEARCH BASE

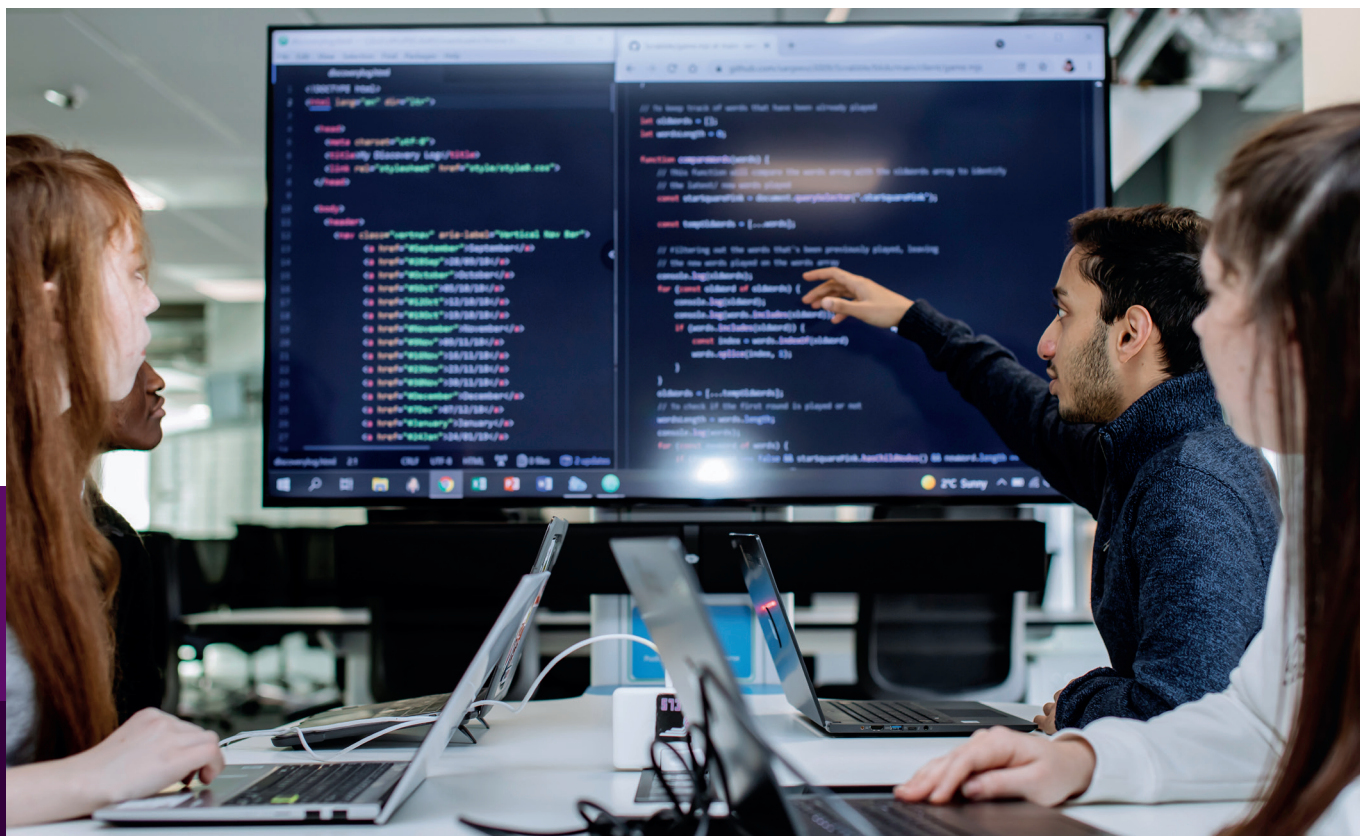
The University has ambitious targets, both to build on our existing strengths and activity, and to increase our research and innovation activity.

Research at the University of Portsmouth is rated as world-leading in the latest REF2021. Over three quarters (77 per cent) of research submitted by the University is ranked in the highest categories – world-leading and internationally excellent – with wide-ranging impacts on society, health, culture and the environment.

In the REF rankings, Portsmouth is ranked third of all modern post-92 universities in the UK for research power and for research quality, Portsmouth ranked 6th of all UK universities for Physics and the top modern university for Physics. Portsmouth also ranked as the number one modern university for research quality in both Mathematics and Area Studies, number three for Sports Science and in the top five for Business and Management, Psychology and Earth Systems and Environmental Sciences.

Our REF submission included 603 academic staff, an increase from the 298 submitted in the last assessment exercise in 2014, providing 1,407 research outputs and 54 impact case studies across 16 subject disciplines. Our research and innovation income is up by 35 per cent to £9.5m, in line to exceed our 2025 strategic annual target of £10m by this year. As a consequence of our successful performance in REF2021, total QR-related income for the University increased £4,184,850 (+70 per cent) for 2022-23; well in excess of the sectoral change (+21 per cent).

We currently have more staff than ever engaged in research. The average research workload allocation has risen by 12 per cent since 2016 helping to more than double the number of people submitted to REF2021 compared with 2014. We have also seen the number of promotions increase, resulting in 30 new Professors and Readers in 2020 – the highest number in a year.



EXCELLENCE IN EDUCATION

Our experience for students across undergraduate, postgraduate, degree apprenticeships, CPD and distance learning is outstanding. We are committed to developing graduates that have a clear understanding of their education in the context of research and who develop their expertise with true connectivity to the world of work.

We are recognised nationally and internationally for our success in offering world-class undergraduate and postgraduate education to people with the potential and motivation to succeed. Through the Hallmarks of a Portsmouth Graduate we are developing knowledgeable, independent graduates with a global outlook, who are set for success in their future careers and make a positive contribution to society.

As part of our ambitions, we will innovate through digital technologies and build a reputation for leading-edge educational research and pioneering delivery, using digital technology to unlock the potential in all our students.

PROFESSIONAL PARTNERSHIPS

We involve employers and professional bodies in developing course content – for example, through industry advisory bodies established within faculties. These practices ensure that our graduates enter the world of work with the skills employers are seeking. Many of our courses are accredited or validated by professional organisations. A large proportion of our degrees either allow students to achieve chartered status or other professional qualifications on graduation, or facilitate a faster route to accreditation.

REAL-LIFE LEARNING ENVIRONMENTS

At Portsmouth, we are committed to students applying what they have learnt in our outstanding simulated work environments and learning spaces.

Law students practise their skills in our replica Crown Court, while students from disciplines such as criminology and social work can experience being an expert witness in a simulated legal case.

Other simulated environments include:

- A 25-seat newsroom for journalism students.
- The Bloomberg Suite, which provides access to the same data and analytics software that city traders use.
- The Centre for Simulation in Health and Care, which includes a simulated GP surgery, care home, 1-bedroom flat, ambulance and 2 acute hospital training wards.

Students can apply their skills in the local community too, like our dental students, who treat NHS patients in our Dental Academy and our sport and exercise science students, who run coaching courses at local schools.

Students on business courses take part in live consultancy projects with real clients. In teams, they work with small-to-medium sized businesses and social enterprises. At the request of their clients, they investigate challenges and opportunities facing those organisations – and deliver practical recommendations on the best way forward.

The University also promotes volunteering opportunities within the community. In 2020/21, 1,810 Portsmouth students volunteered for a total of 55,000 hours – from teaching life saving CPR skills, through to helping primary schools promote reading and improve literacy.

UNIVERSITY OF PORTSMOUTH LONDON

In 2024, we will welcome the first students to our new satellite campus in the London borough of Waltham Forest. In addition to undergraduate and postgraduate courses, University of Portsmouth London will extend its initial offering to provide apprenticeships and flexible ways to study, all designed with the skills and needs of local people and businesses in mind. It's estimated that the campus will boost the borough's economy by up to £372 million over the next 20 years, with benefits to local supply chains, research opportunities for local businesses, the creation of over 500 new local jobs and more.

UNIVERSITY TECHNICAL COLLEGE (UTC) PORTSMOUTH

UTC Portsmouth delivers an exciting, stimulating and relevant STEM curriculum focused on equipping our students with the skills and attitudes to succeed in their chosen career pathways. Learning is student centred and employer informed so that there is a combined focus on students' personal development and their education. Our world class, state of the art modern facilities include high-tech workshops, specialist equipment, the most up to date software and innovative resources. All of our students use their own Chromebook devices to support their learning in a fully cloud based learning environment.

UNIVERSITY OF PORTSMOUTH MULTI-ACADEMY TRUST (MAT)

- The University of Portsmouth Academy Trust (UPAT) has been established to improve educational outcomes and life chances for local communities in Portsmouth and the Solent region.
- UPAT is committed to inclusivity, lifelong learning and ensuring our learners are equipped to succeed at every stage.
- In January 2021, UPAT formed a multi-academy trust which will build on the unique characteristics and diversity of each member organisation. Our shared mission is to build capacity to support and grow educational excellence across the region, working with other schools and colleges, Academy Trusts and education providers.



OUR GLOBAL OUTLOOK

PORTSMOUTH IS OUR HOME, BUT OUR REACH AND AMBITIONS HAVE ALWAYS BEEN GLOBAL. AS A PORT CITY, WE'RE OPEN TO ADVENTURE AND PREPARED TO EXPLORE THE WORLD.

We're home to over 5,700 international students from 150 countries. Our international network comprises regional offices in Delhi, Dhaka, Kuala Lumpur, Lagos, Lahore, Nairobi and Shanghai, with representatives in 78 countries. Existing academic partnerships across Europe, America, East and South East Asia, the Middle East and Australia further strengthen our global engagement. We recently launched a portfolio of dual degrees delivered in partnership with Edith Cowan University Western Australia, which will see students in a range of disciplines spend a life-changing year studying abroad, and graduate with degrees awarded by both universities.

We also validate a range of programmes to partners around the world, with an emphasis on developing strategic partnerships. We also validate a range of programmes to partners around the world, with an emphasis on developing strategic partnerships. Our partnerships cover courses in accountancy and financial management, many kinds of engineering (civil, software, marine, aeronautical, mechanical and construction engineering management), and computing subjects, emphasising the vocational nature of these partnerships' ambitions and addressing national skills needs.

At a time when the global climate is uncertain and changing, we're developing a strong international focus and awareness in our staff and students. In doing so, we're creating a culture that offers new opportunities and challenges for future generations of staff and students.

OUR GLOBAL VISION

Our ambition is to grow our profile as a truly global institution with a diverse international community, and a track record of worldwide collaboration in research, teaching and innovation. We want our students to be global graduates, who take the skills they've learned to every corner of the planet.

Over the next three years, we'll be expanding our collaborative links and entering strategic alliances with high-quality partners who share our values and mission. We'll also continue pursuing opportunities to enhance the global profile, reach, standing and status of our research and teaching.

We'll expand our global communities of learners through transnational education (TNE) with key strategic partners. We'll provide opportunities for worldwide access to a Portsmouth education through digital delivery. We are also exploring the possibility of establishing a University of Portsmouth satellite campus on mainland Europe.

In doing so, we'll give our on-campus students access to global communities through exchange programmes, internships, placements, volunteering and digital collaboration.



THE UNIVERSITY AND THE CITY

LIVELY, VIBRANT, AND STEEPED IN HERITAGE, THE WATERFRONT CITY OF PORTSMOUTH HAS LONG BEEN A GATEWAY - A PORT OPEN TO NEW AND GAME-CHANGING PEOPLE AND IDEAS.

A place of commerce and exploration, Portsmouth has innovation running through its veins.

Campus buildings are integrated within the very heart of a compact city and all within walking distance of the 'University Quarter'. We are part of the bustle of city life, and many of our staff live in Portsmouth while students often settle here after graduation, further enriching our city's boundless creativity and vitality.

Our student and staff community form a considerable proportion of Portsmouth's population and so we have an obligation and a duty to be a beacon of innovation, development and creativity for the benefit of our population.

This is what we did for the local economy:

- Generated £658m in the Solent region and £505m in Portsmouth, adding £1.4 billion to the UK economy.
- Supported 8,800 jobs in the Solent region and 7,130 jobs in Portsmouth.
- Made a significant contribution to the tourism economy, adding £6m value to the Portsmouth economy and £7m in the Solent region, supporting more than 170 jobs.

This is what our students added through spending, part-time work and volunteering:

- £132m and supported 3,510 jobs in the Solent region
- £109m and supported 2,900 jobs in Portsmouth
- Generated £1m in the Portsmouth and Solent region through student volunteering.

CIVIC ENGAGEMENT

Our goal as a civic university is for our education and research knowledge and skills to benefit the Portsmouth Harbour region. To that end we work, often with other regional partners, to enrich and promote health, sustainability and inclusion in our region and improve our regional economic, social and cultural life. We're more than the University of Portsmouth. We're the University 'for' Portsmouth.

We were one of the first universities to develop a Civic Partnership Agreement with partners in the local community and region to promote inclusion and enrich economic, social and cultural life. The agreement has six initial priorities, which we embedded in our University Strategy as a single priority to become one of the UK's leading civic universities.

The Civic University Partnership Agreement was signed in March 2021 with partners such as Portsmouth Naval Base, Portsmouth Hospitals University Trust and the City Council. These partnerships aim to address the long term educational inequality in our region, provide and support initiatives to fill the health and care gaps in the region, support sustained economic growth in our region and open up our institutions to promote diversity and inclusion in our community through engagement and leadership.

Learn more about our civic engagement [here](#).



AN ISLAND CITY

The UK's only island city, Portsmouth offers a wonderful quality of life. Easy to get around with a terrific sense of community. Highlights include four miles of beach fronting the Solent, where you can enjoy sailing, windsurfing and other watersports. Foodies and culture vultures love Southsea's thriving independent scene, and like any great city, Portsmouth has a fantastic range of bars, restaurants and cafés. For shopping, you have Gunwharf Quays, home to the 170m iconic Spinnaker Tower.

A MARITIME HISTORY AND FUTURE

Home to the Royal Navy, the Historic Dockyard attractions include HMS Victory and the award-winning Mary Rose Museum. Our academics run 'Stargazing Live' from The Dockyard each year.

SPORT

The University is the proud main sponsor of Portsmouth Football Club. This strong partnership will play a huge role in the city, to help increase participation rates in higher education for the benefit of local communities.

The University of Portsmouth and Portsmouth Football Club partnership has launched the third edition of its scholarship. The Portsmouth FC Scholarship, which looks to support local young people with their higher education and career ambitions, will award £9,000 to a student who is under the age of 25 and lives in the Portsmouth area or on the Isle of Wight. Portsmouth Football Club also employ a selection of our students to assist with match filming, guest experience and ground operations.

Every year, Southsea hosts the Great South Run, which has come to represent the passion for health and wellbeing in this waterfront city.

ROAD, RAIL, SEA AND AIR

We are just over 90 minutes from London by rail, and Southampton Airport can be reached within 30 minutes. The International Ferry Port offers regular trips to Europe. The New Forest, the South Downs National Park and the Isle of Wight are within easy reach, as are the historic cities of Winchester and Chichester.

Visit visitportsmouth.co.uk for more information.



THE ROLE

The role of Chief Financial Officer (CFO) is a highly strategic senior position accountable for the sustainable financial management of the University over the medium to longer term. As our University navigates challenges of persistent inflation, frozen tuition fees and uncertain global financial headwinds; sound and innovative financial management has never mattered more. Operating in a volatile and complex market, the CFO will lead a transformation of the University's core finance function, while working with the Vice-Chancellor to use financial resources strategically. An individual who is efficient, effective and fit for the role will play a pivotal part in helping to ensure the University delivers its Vision 2030.

As a key member of the University's Executive Board (UEB), the CFO will be integral to strategic policy making and the corporate management of the University. In partnership with UEB and the Board of Governors, the individual will establish a clear financial strategy which includes plans for investment and dis-investment in key assets. We expect the CFO to optimise the use of the University's financial resources, while maximising returns on investment. Key to this will be effective treasury management approaches to long-term borrowing, where this is needed to grow the success of the University.

Through driving change and continuous improvement, the CFO will ensure that the Finance Directorate is seen as a valued and essential partner in enabling positive outcomes. The remit

will range from developing timely financial data and KPIs that support the effective management of academic and professional services departments, through to overseeing a disciplined approach to business case development for investments across the organisation. Crucially, the CFO will also ensure compliance with regulations and best practices, while ensuring the University's system of financial controls mitigates risk.

The individual will be widely recognised as a trusted partner and advisor, providing sound, action-oriented and forward-looking financial management information, analysis and guidance. The CFO's advice will drive actions to ensure a financially sustainable University, with the estate and infrastructure necessary to attract and retain both students and staff.

In a number of ways, the CFO will play an active role in shaping the future of the University of Portsmouth. The individual will contribute innovatively and proactively to the development and establishment of new business opportunities, both within the UK and overseas. The CFO will also proactively engage and support the Planning team as an enabler of effective financial management, and work in partnership with the Continuous Improvement team to maximise the team's impact on organisational efficiency. In the medium term, the University intends to consider transitioning Strategic Planning and Continuous Improvement, along with Estates and Campus Services, and Library and Information Services, into the CFO portfolio.



JOB DESCRIPTION

Job Title:

Chief Financial Officer

Department:

Finance

Grade:

Board Appointment

Responsible to:

Vice-Chancellor

Responsible for:

Deputy Chief Financial Officer

OUR MISSION AND VALUES

Our mission is to create, share and apply knowledge to make a difference to individuals and society. This is underpinned by our values – AMBITIOUS, RESPONSIBLE and OPEN. Learn all about our strategy at port.ac.uk

Our success depends on the capabilities and drive of our community of staff. We will encourage your creativity and innovation, and work hard to foster a culture where we all feel passionate about delivering our vision to be the UK's top modern university and one of the top 100 young universities in the world by 2030.

JOB PURPOSE

The CFO is a key member of the University's Executive Board (UEB) and is required to contribute positively and proactively to the strategic policy making and corporate management of the University. Specific accountability for the medium to longer term sustainable financial management of the University and, working in partnership with other UEB and wider colleagues, to optimise the use of the University's financial resources. The intention is to consider in the medium term the transition of Estates and Campus Services, Library and Information Services, Strategic Planning and Continuous Improvement into the CFO portfolio as deemed appropriate.

KEY JOB RESPONSIBILITIES

This provides an outline of the range and depth of key responsibilities it is not intended to be a comprehensive list of all activities

1. Develop and make available timely financial data and associated KPI's that enable the effective management of the financial performance and effectiveness of both Academic and Professional Services Departments. This will be to ensure the University delivers its vision to be the UK's top modern university and one of the top 100 young universities in the world by 2030.
2. In partnership with UEB and the Board of Governors, establish and maintain a clear medium and long-term financial strategy for the organisation which incorporates plans for investment/dis-investment in key assets. This will also include the maximisation of investment returns through effective treasury management approaches to future long term borrowing when needed to grow the success of the University.
3. Ensure that the Finance Directorate is regarded as a *Valued and Essential Business Partner*, and that it is seen as an enabling function which works with colleagues in partnership to best enable outcomes consistent with the University's goals and objectives. This will include overseeing a disciplined approach to business case development to support investments across the University with appropriate follow through on delivery outcomes against expectations to enable institutional learning.
4. To proactively engage and support the University planning team as a key enabler of effective financial management and to work in partnership with the continuous improvement team to maximise their impact of organisational efficiency.
5. Provide sound, action oriented and forward looking, financial management information, analysis and advice to UEB, the Board of Governors and its Committees, and colleagues across the University, which brings together financial and non-financial data to drive actions to ensure a financially sustainable university, with the estate and infrastructure it needs to attract and retain both students and staff – to create a virtuous circle to deliver the vision to be the UK's top modern university and one of the top 100 young universities in the world by 2030.

6. Ensure that the University remains compliant with all external financial return requirements including OfS, HESA, student funding agencies (home and overseas), TRAC and those reporting requirements of research funders such as UKRI, and other regulatory bodies. In developing these returns, it would be expected that appropriate consideration is given to optimising the benefits of these returns on the positioning of the University within the sector.
7. Contribute innovatively and proactively to the development and establishment of new business opportunities at home and abroad.
8. Ensure the University has an adequate and effective system of financial controls to mitigate the risk of loss through fraud.
9. Ensure the University's financial regulations, policies and procedures are effective and compliant with best practice and appropriately customer oriented.

ADDITIONAL EXPECTATIONS

- To participate in and contribute to a performance and development review (PDR), ensuring that the work produced is in line with the Department/University aims
- To comply with the University's Health and Safety Policy and pay due care to own safety and the safety of others. Report all accidents, near misses and unsafe circumstances to line management
- To support the University's commitment to equality, diversity, respect and dignity, creating an environment in which individuals will be treated based on their merits, abilities and potential, regardless of gender, racial or national origin, disability, religion or belief, sexual orientation, age or family circumstances
- Provide support to colleagues and carry out other appropriate duties as required.

CRITICAL WORKING RELATIONSHIPS

The CFO has critical working relationships with all UEB colleagues, the Board of Governors and its Audit and Quality, and Infrastructure and Finance Committees.

The CFO should also maintain, develop and cultivate, excellent external relationships with other key bodies including BUFDG, the Office for Students, Banks and other key partners such as Insurance Brokers, Financial Advisers, Accountants etc.

PERSON SPECIFICATION

Essential Criteria

To be successful in this role you will have...

	Category	How Assessed?
Fellowship or Membership of a recognised CCAB body combined with demonstrable experience of operating as a senior strategic business and financial leader of an organisation of substantial scale and complexity, such as a university.	Qualifications/Training	Application & Selection
A strong commitment to the University's values, mission and strategic plan.	Other	Application & Selection
Leadership for change.	Skills & Experience	Application & Selection
Excellent verbal, written and presentation skills, including to explain technical and complex matters in a way that can easily be understood by non-technical specialists.	Technical Ability	Application & Selection
Discharge duties in respect of fraud prevention, detection, reporting and investigation.	Skills & Experience	Application & Selection
Promote and encourage equality of opportunity and diversity in respect of both students and staff.	Skills & Experience	Application & Selection
Work collegially.	Skills & Experience	Application & Selection

HOW TO APPLY

Anderson Quigley is acting as an employment advisor to the University of Portsmouth. An executive search process is being carried out by Anderson Quigley in addition to the public advertisement.

Should you wish to discuss the role in strict confidence, please contact Alicja Janowska on +44 (0)7743 927 783, alicja.janowska@andersonquigley.com or Ed Pritchard on +44 (0)7980 817 927, ed@andersonquigley.com.

The closing date for applications is noon on **Friday 27 October 2023**.

Applications should consist of:

- A full CV;
- A covering letter (maximum of two pages) outlining how you meet the points under the person specification;
- Please include details of two referees, though please note that we will not approach referees without your prior consent and only should you be shortlisted.

Completed applications should be uploaded here: andersonquigley.com/job/aq2135/



