

APPOINTMENT OF THE  
**DIRECTOR OF  
ESTATE DEVELOPMENT  
AND CAMPUS SERVICES**





# A MESSAGE FROM the Registrar and Chief Operating Officer

**Thank you for your interest in the role of Director of Estate Development and Campus Services.**

We are seeking a talented and professional leader who will play a key role in supporting the university's core mission and strategic focus of putting students at the heart of everything we do.

The post of Director of Estate Development and Campus Services brings together all of the physical aspects of our campus with the infrastructure and support services that keep LJMU running as an effective modern university.

We are a people-focused university and our staff in Estates and Campus Services are often the first point of contact for our students and stakeholders; providing a welcome and reassuring presence around our buildings and setting the tone for how the university is perceived.

LJMU is a university rooted in the city with around 30 different buildings clustered into two distinct campus

areas. As a university with a long and significant history, our estate reflects this heritage with a building stock dating back from the early 19th century to the major developments completed just in the last year.

Our estate is a key part of our identity and we look to use our physical spaces to create the very best environment for teaching, learning and research as well as a driver for regeneration in the city.

Having completed our latest major development masterplan we are now looking ahead to consolidate our presence and to plan for the next phase of development as an underpinning feature of our new strategic plan to take us to 2030.

In reading the information contained in the pack, I hope you feel inspired and eager to learn more about this opportunity to play a leading role in the LJMU community.

**Professor Clare Milsom**  
Registrar and Chief Operating Officer

# ABOUT LIVERPOOL JOHN MOORES UNIVERSITY



We are an inclusive civic university transforming lives and futures, placing our students at the heart of everything we do.

This university is anchored within the city of Liverpool, defined by the communities we serve and committed to making an impact through our work and the opportunities we provide for social cohesion and inclusion. Our authentic and ethical leadership in the city has facilitated a shared history of aspiration and endeavour through the generations. We couldn't exist anywhere else and, for 200 years, have shaped this place to which we belong.

When you come to LJMU you join an inclusive community of staff, students, and alumni, who are the beating heart of our city. In every corner of the Liverpool City Region, you will find someone with a connection to the university.

Our values underpin our commitment to providing opportunities for people of all backgrounds and supporting them to flourish.

We can't do this alone; together, with people like you, we transform lives and deliver real, impactful change to the people and world around us.

## ABOUT LJMU:

We can trace our roots back to the Industrial Revolution and the establishment of the Liverpool Mechanics' Institute in 1823. Early lectures and classes covered the arts, humanities and philosophy, as well as technology and engineering and the science of medicine and physiology.

With over 27,000 students from the city, the UK and around the world, we are one of the largest higher education institutions in the nation.

Pioneering opportunities for female students, many of LJMU's antecedent colleges, such as the School of Pharmacy and College of Commerce, welcomed female students, while others sought more radical reform by challenging conventional views of women's roles, such as F.L. Calder College and I.M. Marsh College of Physical Training. Today, LJMU continues to champion equality and diversity, recruiting students from 100+ countries around the world, working with local communities and championing access to Higher Education.

LJMU is ranked 49th out of 129 Higher Education Institutions in the UK for 'research power' and we have world-leading research in every faculty. In the latest REF 2021 result we have more than doubled the amount of research that is judged to be world-leading

or internationally-excellent. Among top performing areas were Astrophysics, where 96.9% of research was world-leading or internationally-excellent; Sport and Exercise Sciences, with 96.2%, Engineering with 95.8% and English with 86.2%.

We have five faculties, 18 schools, and research centres covering a wide range of specialisms, including cross-faculty themes. The faculties are:

- Faculty of ARTS, PROFESSIONAL AND SOCIAL STUDIES
- Faculty of BUSINESS AND LAW
- Faculty of HEALTH
- Faculty of SCIENCE
- Faculty of ENGINEERING AND TECHNOLOGY



## ESTATE DEVELOPMENT

The Estate Development department is responsible for developing the University's estates strategy; the management, maintenance and development of the entire University estate currently comprising two distinct campus areas with around 30 individual buildings.

The department underpins all of the core activities related to creating exciting and innovative spaces to stimulate a lively teaching and learning environment, building sustainability into all core activities and ensuring a safe and healthy environment for the University community.

We are a committed and professional team overseeing space management and masterplanning, delivering on the University's green agenda and we are currently focused on the exciting development opportunities in the city centre where we will be creating a connected University campus in the heart of Liverpool.

## CAMPUS SERVICES

Campus Services plays a significant role in the quality of the student, staff and visitor experience at the university by providing the following range of facilities:

- Catering
- Cleaning
- Facilities Management
- Fleet Management
- Helpdesk
- Postal Services
- Reception Services
- Security
- Waste Disposal and Recycling

Helpdesk and Reception Services are very welcoming and are the first point of contact for many staff and students' and our catering and cleaning teams provide a first-class service across our campus for our students, staff and visitors. Our Security staff are available 24/7, over 365-days.

Campus Services also manages all the university vehicles and is responsible for waste disposal and recycling in all buildings.

The team is committed to continually improving services to enhance the student experience and is highly focussed on improving services to enable teaching, research and other activities to operate smoothly across the campus.

**88.8%**

of Postgraduate Taught students and 94.3% of Postgraduate Research students are in Highly Skilled Employment 15 months after graduating

**2020/2021 TURNOVER £250,091,000**

**2,601 STAFF**



LJMU IS COMMITTED TO ACHIEVING RECOGNITION FOR EQUALITY AND DIVERSITY SUCH AS STONEWALL AND THE RACE EQUALITY CHARTER



Ranked in the top 500 HE Institutions Worldwide

*(THE World University rankings 2022)*



## FACULTIES

ARTS, PROFESSIONAL AND SOCIAL STUDIES  
BUSINESS AND LAW  
HEALTH  
SCIENCE  
ENGINEERING AND TECHNOLOGY



Ranked in the top 100 Young Universities in the World

*(THE Young University Rankings 2021)*

**74.8%**

of all LJMU students are in Highly Skilled Employment 15 months after graduating

49th OUT OF 154 UNIVERSITIES IN THE UK PEOPLE AND PLANET LEAGUE TABLE

**27,957 STUDENTS**



TOP 50 UK RANKING FOR INCOME GENERATION AND DEVELOPMENT  
76th IN THE UK FOR INCOME FROM CONTRACT RESEARCH  
TOP 30 UK RANKING FOR GRADUATE START-UPS IN 2019/20

ATHENA SWAN ACCREDITATION (BRONZE) RECOGNISING THE INSTITUTION'S COMMITMENT TO ADVANCING GENDER EQUALITY.



**1,564 INTERNATIONAL STUDENTS**



**64.3%**

OF FULL-TIME, UK DOMICILED, UNDERGRADUATE STUDENTS ARE IN HIGHLY SKILLED EMPLOYMENT 15 MONTHS AFTER GRADUATING



**77,066 ALUMNI**



# VISION AND VALUES

## OUR VISION

*“An inclusive civic university transforming lives and futures, by placing students at the heart of everything we do.”*

Liverpool John Moores University is a distinctive, unique institution, rooted in the Liverpool City Region but with a global presence.

Our students and staff, past, present, and future, are the beating heart of our city and can be found in every corner of every industry and community. We couldn't exist anywhere else and have shaped this place we belong to.

Working with the people of our city to improve lives and support communities is at the heart of why we were founded and why we exist today.

Growing and supporting our community is a commitment to work in partnership on an inclusive and positive future for all of those around us.

The world is changing at incredible speed, and we believe our mission is to develop exciting, brave, resilient people and embrace effective, impactful change.

## OUR VALUES

Our approach to everything we do, guiding our attitudes and behaviours, is defined by our four values.



1823

The foundation of the university

1992

Liverpool John Moores University Motto: Fortune favours the bold

2021

LJMU together, making a difference for our people and communities

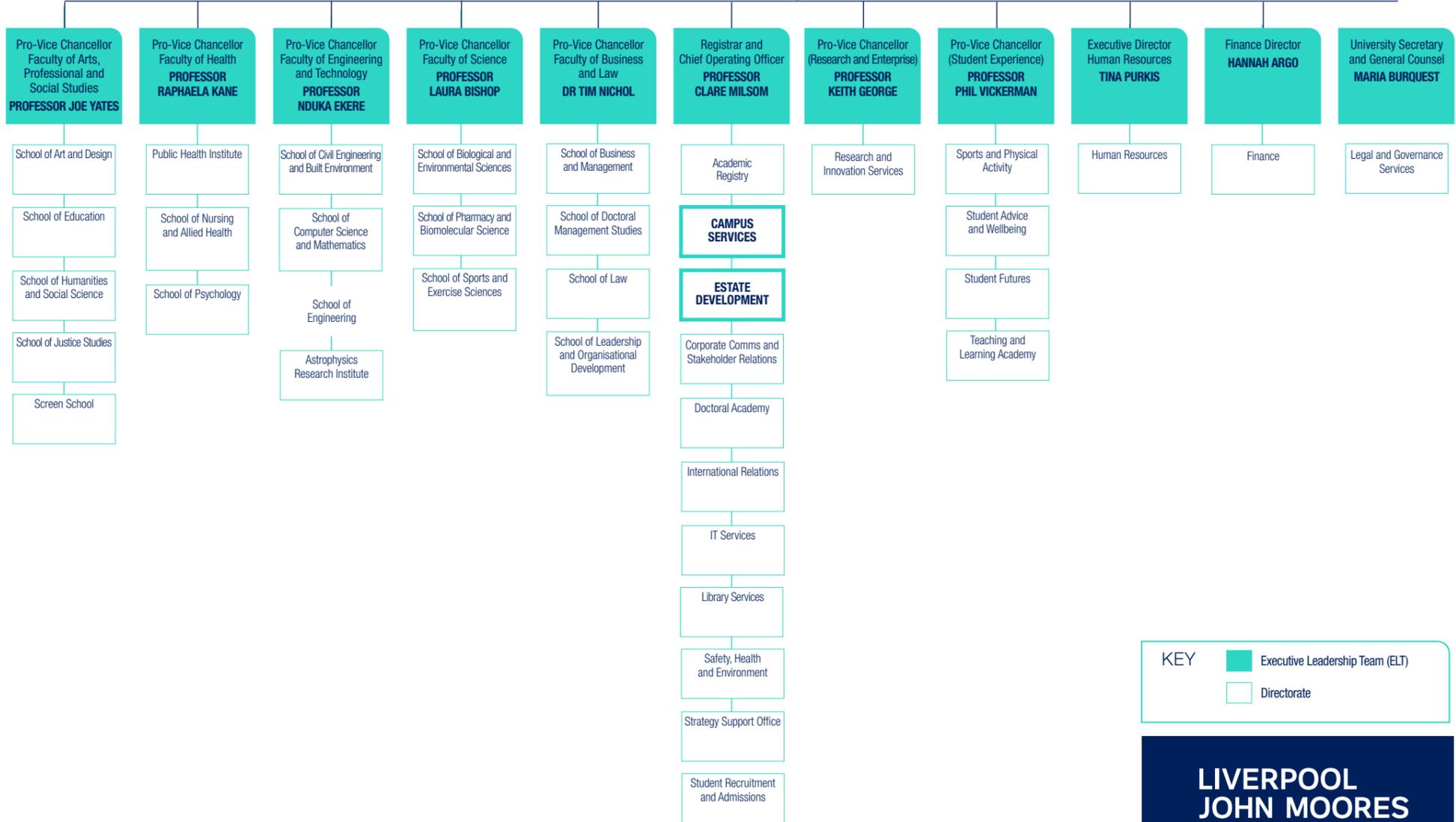
2023

Strategic plan launch Our bicentenary



# UNIVERSITY STRUCTURE

Vice-Chancellor and Chief Executive  
**PROFESSOR MARK POWER**



KEY ■ Executive Leadership Team (ELT)  Directorate



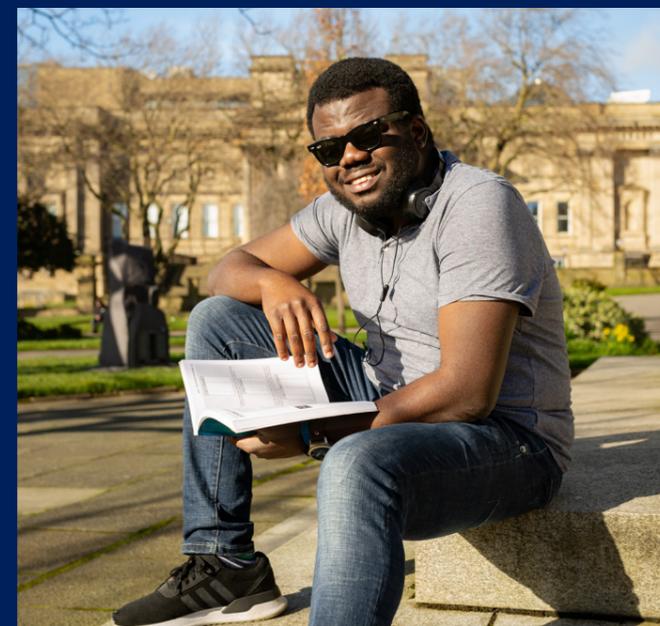
# WE ARE STUDENT FOCUSED

Caring for our students to give them a transformational student experience

Our every focus is on the students who come to us to learn, develop, and grow. Here they will discover who they are, and how they are going to change the world. And we will do everything to help them do it.

## THIS MEANS

- Recognising our diverse and international community, and the potential we have to be life-changing to everyone
- Having confidence in our students and an appreciation of their life experience. This is vital as we work in partnership with them to support their aspirations
- Enhancing our students' academic and intellectual journey, as well as driving an excellent student experience beyond the classroom
- Ensuring that we make a positive difference with every contact
- Encouraging our students to be responsible global citizens
- Developing a strong sense of pride in our student community



# WE ARE INCLUSIVE

Embracing and respecting diversity

With an open mind to different cultures and experiences, we are passionate about taking positive actions towards greater equality while challenging unfairness.

We provide a safe environment for all to flourish and involve individuals and communities in the decisions that impact on them.

At LJMU, above all else, we want everyone who studies here, works here and works with us, to feel respected, and to respect others, always.



# WE CARE ABOUT OUR COMMUNITY

Making a difference to people's lives

Our staff and students, past, present and future, are the beating heart of our city. We couldn't exist anywhere else and have shaped this place we belong to.

Growing and supporting our community is a commitment to work in partnership on a positive future for those around us.

## THIS MEANS

- Embracing our civic agenda in active partnership with our neighbours in the city region, nationally and globally
- Empowering our own community to be active agents of change and transformation
- Working in pro-active partnership through energising leadership to transform our neighbourhoods
- Making a contribution to building a fairer, greener and more inclusive society, by giving opportunity to under-represented groups
- Being pro-active in making a difference to the diverse communities we serve



# WE ARE COURAGEOUS

Speaking out boldly and acting for change

The world is changing at incredible speed, and in order to not be left behind we must embrace effective, impactful change, even when this feels uncomfortable.

## TO DELIVER ON THIS VALUE WE WILL:

- Be aspirational as a university community to drive innovation and to spark change
- Be courageous in our approach and imaginative in our work
- Embrace change and accept that we can challenge the status quo
- Speak openly and honestly with each other and act with agency



# TERMS OF APPOINTMENT



## APPOINTMENT TERM

This is a full-time, permanent appointment.

## SALARY

A competitive salary will be offered to the successful candidate.

## ANNUAL LEAVE

LJMU employees are offered a generous annual leave entitlement of 35 days for full-time employees. This is in addition to 8 public holidays and Christmas period shutdown.

## PENSION

As an employee of LJMU you are automatically entered into the Local Government Pension Scheme. Further information is available here: [LJMU Pensions](#)

## RELOCATION

Where applicable, the University offers a relocation package to support new employees who meet the eligibility criteria. The relocation package is offered as a contribution towards costs incurred, and is designed to be flexible, allowing staff to use the financial support available in the way that will be most helpful to them.

## PRE-EMPLOYMENT CLEARANCES

An offer of appointment will be subject to pre-employment clearances including references, qualifications, confirmation of eligibility to work in the UK and medical clearance.

## PROBATION

The successful applicant will be required to serve a 6-month probationary period.

## EQUALITY AND DIVERSITY

We would encourage applications from all individuals who meet the advert criteria, but would particularly encourage applications from women, Black, Asian and minority ethnic groups, LGBTQ+ groups and disabled people. The University is proud of its commitment to equality, diversity and inclusion and endeavours to cultivate a staff base that is representative of society and our student population.

# THE RECRUITMENT PROCESS



Anderson Quigley is acting as an advisor to Liverpool John Moores University. An executive search process is being carried out by Anderson Quigley in addition to the public advertisement. If you have the qualities and attributes we seek, we would be delighted to hear from you.

To submit your documents, please visit <https://andersonquigley.com> using the reference number AQ1637 by noon, Friday 3rd February 2023.

To apply, please submit a full CV which should include:

- educational and professional qualifications
- full employment history
- current salary, including any relevant benefits
- the names and addresses of two referees. Referees will not be approached until the final stages of the selection process and not without prior permission from candidates.

You should also include a personal statement that demonstrates your ability to meet the person specification (maximum of two pages).

Please also complete the online **Equal Opportunity Monitoring Forms** by following this [link](#).

Should you wish to discuss the role in strict confidence, please contact our advising consultants at Anderson Quigley:

- Carolyn Coates on +44 (0)7825 871 944 or [carolyn@andersonquigley.com](mailto:carolyn@andersonquigley.com)
- Helene Usherwood on +44 (0)7719 322 669 or [helene@andersonquigley.com](mailto:helene@andersonquigley.com)

## INDICATIVE TIMELINE

ELEMENT	DATE
Closing Date	Noon on Friday 3rd February 2023
Longlist Interviews with Anderson Quigley	w/c 13th February 2023
Final Panel Interviews	Friday 10th March 2023



