

2025 interim payroll deadlines and payment dates

<b>Month worked</b>	<b>Authorised timesheet due*</b> <i>(if required, reminder emails will be sent on the day prior to the cut-off time noted below)</i>	<b>Payments to be made on**</b>
January 2025	Between Monday 3 <sup>rd</sup> and <u>midday</u> Wednesday 5 <sup>th</sup> February 2025	Monday 10 <sup>th</sup> February 2025
February 2025	Between Monday 3 <sup>rd</sup> and <u>midday</u> Wednesday 5 <sup>th</sup> March 2025	Monday 10 <sup>th</sup> March 2025
March 2025	Between Tuesday 1 <sup>st</sup> and <u>midday</u> Thursday 3 <sup>rd</sup> April 2025	Tuesday 8 <sup>th</sup> April 2025
April 2025	Between Thursday 1 <sup>st</sup> and <u>midday</u> Tuesday 6 <sup>th</sup> May 2025	Friday 9 <sup>th</sup> May 2025
May 2025	Between Monday 2 <sup>nd</sup> and <u>midday</u> Wednesday 4 <sup>th</sup> June 2025	Monday 9 <sup>th</sup> June 2025
June 2025	Between Tuesday 1 <sup>st</sup> and <u>midday</u> Thursday 3 <sup>rd</sup> July 2025	Tuesday 8 <sup>th</sup> July 2025
July 2025	Between Friday 1 <sup>st</sup> and <u>midday</u> Tuesday 5 <sup>th</sup> August 2025	Friday 8 <sup>th</sup> August 2025
August 2025	Between Monday 1 <sup>st</sup> and <u>midday</u> Wednesday 3 <sup>rd</sup> September 2025	Monday 8 <sup>th</sup> September 2025
September 2025	Between Wednesday 1 <sup>st</sup> and <u>midday</u> Friday 3 <sup>rd</sup> October 2025	Wednesday 8 <sup>th</sup> October 2025
October 2025	Between Monday 3 <sup>rd</sup> and <u>midday</u> Wednesday 5 <sup>th</sup> November 2025	Monday 10 <sup>th</sup> November 2025
November 2025	Between Monday 1 <sup>st</sup> and <u>midday</u> Wednesday 3 <sup>rd</sup> December 2025	Monday 8 <sup>th</sup> December 2025
December 2025	Between Friday 2 <sup>nd</sup> and <u>midday</u> Tuesday 6 <sup>th</sup> January 2026	Friday 9 <sup>th</sup> January 2026

\* *If this cut-off time is not met, payment cannot be made within the timeframes set out above. In these cases, payments will be made five working days following date of receipt of the authorised timesheet.*

\*\* *Anderson Quigley will aim to make the payment on this date if the authorised timesheets are received during the timeframes specified above. Note that, if you work via an umbrella company, payment will be made to the umbrella company on the dates specified above. Thereafter, it is the responsibility of the umbrella company to make payment to the individual – the timing of this is outside of the control of Anderson Quigley.*